



Los Angeles Unified School District
Le Conte Middle School
English Learner Advisory Committee
Parent/Legal Guardian and
Community Member Election
Minutes
September 4, 2024
10:00 a.m.
Parent Center
<https://lausd.zoom.us/j/88554470026>
Zoom meeting ID: 885 5447 0026



I.	Welcome/Call to Order: Juan Romero, EL Designee, welcomed the participants and called to order the meeting at 10:11 a.m.
II.	Flag Salute: Juan Romero, EL Designee, lead the flag salute.
III.	General ELAC Overview: Juan Romero, EL Designee, gave an overview regarding the functions and responsibilities of the English Learner Advisory Committee, the roles and responsibilities of members and officers, and provided an explanation of the election procedures. He explained that according to the Guidelines, Le Conte MS needed to elect a minimum number of 5 persons according to the number of English Learners (ELs) at the school site; more than the required minimum number of members can be elected, ensuring however, that the number of EL parents in the committee equals or exceeds the percentage of English Learners in the school. There was a period for questions and answers.
IV.	ELAC ELECTION Election of EL Parent/Legal Guardians: Juan Romero, EL Designee, informed the participants that he was serving as the electioneer for today's election process. Participants were reminded that at least a minimum of 5 parents were needed to form the committee and that only EL parents/legal guardians can elect both EL parents/legal guardians and non-EL parents for the committee. Juan Romero, EL Designee, electioneer declared the floor open for nominations. He displayed the Excel spreadsheet with the names of the voting EL Parent/Legal Guardians present. The following EL parent/legal guardians self-nominated or were nominated and their names were inserted in the corresponding section of the Excel spreadsheet where all attending could view them:

1. Glenda Flores
2. Alma Castellanos
3. Sara Canjura
4. Monica Arrazola
5. Eloisa Nunez
6. Dorelis Gomez (Withdrew nomination)
7. Maria Baltazar
8. Maria Isabel Gonzalez

The electioneer asked three times if any other **EL** parent/legal guardian was interested in being an **English Learner Advisory Committee** member. Hearing none, he asked an **EL** parent/legal guardian to make a motion regarding the closing of nominations and accepting the nominees as candidates. He recognized Alma Alvarado who made the motion.

Motion: Alma Alvarado made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.

He recognized Monica Arrazola.

Monica Arrazola seconded the motion to close the nominations and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a "Yes" vote meant and what a "No" vote meant.

He reviewed the list of EL parent/legal guardians present in the room and asked if any EL parent/legal guardian's name was missing. Since more than one person was nominated for the position of **ELAC member**, the electioneer gave each candidate one (1) minute to state why they would like to be a member of ELAC. He introduced them to the participants and reminded each EL parent member that they will be voting for five (5) candidates and that the candidate with the highest votes will be seated provisionally pending verification.

The electioneer handed out each of the voting ELAC EL parent members' a ballot and asked them to write in their candidate's name. He stated there were #8 EL ELAC members present and visibly tallied the votes. The EL parents were elected. The motion passed.

The vote results were as follows:

1. Glenda Flores
2. Alma Alvarado
3. Sara Canjura
4. Monica Arrazola
5. Eloisa Nunez

The EL Parents/Legal Guardians elected as members of the English Learner Advisory Committee for the 24-25 school year pending verification are: Alma Alvarado, Monica Arrazola, Glenda Flores, and Sara Canjura.

Election of Non-EL Members: Juan Romero, EL Designee, declared the floor open for nominations for the membership of non-EL parents:

The following non-EL Parents self-nominated or were nominated:

1. Maria Isabel Gonzalez
2. Maria Luisa Baltazar

The electioneer asked three times if any other **non-EL parent** was interested in being an **English Learner Advisory Committee** member. Hearing none, he asked an EL parent/legal guardian to make a motion regarding the closing of nominations and accepting the nominees as candidates. He recognized Glenda Flores who made the motion.

Motion: Glenda Flores made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.

He recognized Alma Alvarado.

Alma Alvarado seconded the motion to close the nominations and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a "Yes" vote meant and what a "No" vote meant.

He reviewed the list of EL parents/legal guardians in the room and asked if any non-EL parent's/legal guardian's name was missing. Seeing none, he called out each of the voting EL parents' names in the order of the list and asked them to vote by voice: "yes" or "no" or type their names in the chat box. He stated there were #5 EL parents/legal guardians present. He visibly tallied the votes and announced the following results. #5 Yes and #0 No. The motion passed.

The electioneer congratulated and presented the newly elected **non-EL parent members (Maria Isabel Gonzalez and Maria Luisa Baltazar)** to the participants and reminded them that they were seated provisionally pending verification.

The newly elected ELAC members for the 24-25 school year, pending verification, are:

1. Glenda Flores
2. Alma Alvarado
3. Sara Canjura
4. Monica Arrazola
5. Eloisa Nunez

6. Maria Baltazar
7. Maria Isabel Gonzalez

- **Election of EL Delegate:**

Juan Romero, EL Designee, declared that only **ELAC members** can nominate and vote for the **EL Delegate**, and only **EL Parent/Legal Guardians** members of the committee can be nominated as **EL Delegate**. The floor was opened for nominations. The following **EL Parent/Legal** parent/legal guardians self-nominated or were nominated:

1. Monica Arrazola
2. Sara Canjura

The electioneer asked three times if any other EL parent of the committee was interested in nominating him or herself, or if an ELAC member would like to nominate someone else. Hearing none, he asked an ELAC member to make a motion regarding the closing of nominations and accepting the nominees as candidates. He recognized Alma Alvarado who made motion.

Motion: Alma Alvarado made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.

He recognized Glenda Flores.

Glenda Flores seconded the motion to close the nomination and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a "Yes" vote meant and what a "No" vote meant.

He reviewed the list of **ELAC members** present in the room and asked if any ELAC member's name was missing. Since more than one person was nominated for the position of **EL Delegate**, the electioneer gave each candidate one (1) minute to state why they would like to be an **EL Delegate**. He introduced them to the participants and reminded each ELAC member that they will be voting for one (1) candidate and that the candidate with the highest votes will be seated provisionally pending verification.

The electioneer handed out a ballot to each of the voting ELAC EL parent members' and asked them to write in their candidate's name. He stated there were #4 EL ELAC members present and visibly tallied the votes. The **EL Delegate** was elected. The motion passed.

The vote results were as follows:

1. Monica Arrazola (4 votes)
2. Sara Canjura (1 vote)

	<p>Monica Arrazola received the most votes and was elected as ELAC EL Delegate. The electioneer congratulated Monica Arrazola and reminded her that she would be seated provisionally pending verification.</p>
•	<p>Election of Officers:</p> <p>Chairperson</p> <p>Juan Romero, EL Designee, electioneer declared that only ELAC members can nominate and vote for Chairperson, and only EL Parent/Legal Guardian members of the committee can be nominated as Chairperson. The floor was open for nominations. The following EL Parent/Legal guardians self-nominated or were nominated:</p> <ol style="list-style-type: none">1. Sara Canjura2. Alma Alvarado <p>The electioneer asked three times if any other EL parent of the committee was interested in nominating him or herself, or if an ELAC member would like to nominate someone else. Hearing none, he asked an ELAC member to make a motion regarding the closing of nominations and accepting the nominees as candidates. He recognized Maria Isabel Gonzalez.</p> <p>Motion: Maria Isabel Gonzalez made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.</p> <p>He recognized Glenda Flores.</p> <p>Glenda Flores seconded the motion to close the nomination and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a “Yes” vote meant and what a “No” vote meant.</p> <p>He reviewed the list of ELAC members present in the room and asked if any ELAC member’s name was missing. Since more than one person was nominated for the position of Chairperson, the electioneer gave each candidate one (1) minute to state why they would like to be a Chairperson. He introduced them to the participants and reminded each ELAC member that they will be voting for one (1) candidate and that the candidate with the highest votes will be seated provisionally pending verification.</p> <p>The electioneer handed out a ballot to each of the voting ELAC EL parent members’ and asked them to write in their candidate’s name. He stated there were #7 ELAC members present and visibly tallied the votes. The Chairperson was elected. The motion passed.</p> <p>The vote results were as follows:</p>

1. Sara Canjura (2 votes)
2. Alma Alvarado (5 votes)

Alma Alvarado received the most votes and was elected as **Chairperson**. The electioneer congratulated **Alma Alvarado** and reminded her that she would be seated provisionally pending verification.

Vice-Chairperson:

Juan Romero, EL Designee, electioneer declared that only ELAC **members** can nominate and vote for the **Vice-Chairperson**, and only **EL** parent/legal guardian members of the committee can be nominated as the **Vice-Chairperson**. The floor was open for nominations. The following **EL** parents/legal guardians self-nominated or were nominated:

1. Sara Canjura

The electioneer asked three times if any other EL parent of the committee was interested in nominating him or herself, or if an ELAC member would like to nominate someone. Hearing none, he asked an ELAC member to make a motion regarding the closing of nominations and accepting the nominees as candidates. He recognized Monica Arrazola who made the motion.

Motion: Monica Arrazola made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.

He recognized Alma Alvarado.

Alma Alvarado seconded the motion to close the nomination and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a "Yes" vote meant and what a "No" vote meant.

He reviewed the list of **ELAC members** present in the room and asked if any ELAC member's name was missing. Seeing none, he called out each of the voting ELAC members' names in the order of the list and asked them to vote by voice: "yes" or "no" or raise their virtual hands. He stated there were #5 ELAC members present. He visibly tallied the votes and announced the following results. #7 Yes and #0 No. The motion passed.

Since the motion passed, and there was only one nominee for the position of **ELAC vice-chairperson**, a vote by acclamation was cast by Alma Alvarado. The candidate was congratulated as the new **ELAC vice-chairperson** and reminded that she would be seated provisionally pending verification.

Secretary:

Juan Romero, EL Designee, electioneer declared that only **ELAC members** can nominate and vote for **secretary** and that any ELAC member can be nominated for the position of **secretary**. The floor was open for nominations. The following **ELAC members** self-nominated or were nominated:

1. Glenda Flores

The electioneer asked three times if any other ELAC member was interested in nominating him or herself, or if an ELAC member would like to nominate someone else. Hearing none, he asked an ELAC member to make a motion regarding the closing of nominations and accepting the nominees as candidates. He recognized Sara Canjura who made the motion.

Motion: Sara Canjura made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.

He recognized Maria Isabel Gonzalez.

Maria Isabel Gonzalez seconded the motion to close the nomination and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a "Yes" vote meant and what a "No" vote meant.

He reviewed the list of **ELAC members** present in the room and asked if any ELAC member's name was missing. Seeing none, he called out each of the voting ELAC members' names in the order of the list and asked them to vote by voice: "yes" or "no" or raise their virtual hands. He stated there were #7 ELAC members present. He visibly tallied the votes and announced the following results. #7 Yes and #0 No. The motion passed.

Since the motion passed, and there was only one nominee for the position of **ELAC secretary**, a vote by acclamation was cast by Alma Alvarado. The candidate was congratulated as the new **ELAC secretary** and reminded that she would be seated provisionally pending verification.

Parliamentarian:

Juan Romero, EL Designee, electioneer declared that only **ELAC members** can nominate and vote for **parliamentarian** and that any **ELAC member** can be nominated for the position of **parliamentarian**. The floor was open for nominations. The following **ELAC members** self-nominated or were nominated:

1. Maria Isabel Gonzalez

The electioneer asked three times if any other ELAC member was interested in nominating him or herself, or if an ELAC member would like to nominate someone

	<p>else. Hearing none, he asked an ELAC member to make a motion regarding the closing of nominations and accepting the nominees as candidates. He recognized Alma Alvarado who made the motion.</p> <p>Motion: Alma Alvarado made the motion to close the nominations and accept the nominees as candidates. The electioneer repeated the motion and asked for a second.</p> <p>He recognized Glenda Flores.</p> <p>Glenda Flores seconded the motion to close the nomination and accept the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a “Yes” vote meant and what a “No” vote meant.</p> <p>He reviewed the list of ELAC members present in the room and asked if any ELAC member’s name was missing. Seeing none, he called out each of the voting ELAC members’ names in the order of the list and asked them to vote by voice: “yes” or “no” or raise their virtual hands. He stated there were #7 ELAC members present. He visibly tallied the votes and announced the following results. #7 Yes and #0 No. The motion passed.</p> <p>Since the motion passed, and there was only one nominee for the position of ELAC parliamentarian, a vote by acclamation was cast by Alma Alvarado. The candidate was congratulated as the new ELAC parliamentarian and reminded that she would be seated provisionally pending verification.</p> <p>The electioneer presented the newly elected ELAC officers to the participants and reminded them that they were seated provisionally pending verification.</p> <p>The election process came to a close.</p>
V.	<p>Announcements: Juan Romero, EL Designee, made the following announcements:</p> <ul style="list-style-type: none"> • ELAC meetings will take place on Wednesday mornings after the parent workshops at 10:00 a.m. • The planning meeting for the first official ELAC Meeting will take place in October. Date pending.
VI.	<p>Adjournment: Juan Romero, EL Designee, adjourned the meeting at 12:03 p.m.</p>